

**Philip Joseph O’Kelly**

**105 Ellaswood Rd Ellaswood 3875**

**Home ph: 03 51569362 Mobile: 0425 747 613 Email: philok4@hotmail.com**

## **INTRODUCTION**

Having grown up in Bairnsdale, after almost 20 years in Melbourne I have returned to Bairnsdale with my wife and son to re-establish myself and set ourselves up for the future. I wish to obtain employment within the teaching field so that I can share my knowledge and passion for working with youth. I believe I can work as part of a team while maintaining a high level of professionalism.

## **CAREER OVERVIEW**

As a qualified tradesman’s with 19 years' experience in the cabinetmaking industry, I have worked in both the kitchen manufacturing industry (7 years) as well as furniture manufacturing (19 years). In between finishing my trade and starting my own business I travelled to America to do a summer camp program. During this 11 weeks we worked as part of a team to supervise up to 20 13-16 year old campers for 2 weeks at a time. For the 2 weeks the campers were taught life skills and self-development while participating in outdoor activities. The highlight of the 2 weeks was a 4 day canoe trip down the Connecticut River. After returning home I started my own furniture and cabinetmaking business. For 12 years I had been operating my own business that employed 3 staff members and managed projects from a simple kitchen refit up to complete relocation of existing kitchen and bathroom. During the projects I had to keep in constant contact with all the trades and suppliers. I have an extensive knowledge of the cabinetmaking and construction industry and wish to pass this knowledge on. March 2012 I suffered an industrial accident and was forced to close my business. Now I am looking forward to new challenges in a new field of work in teaching.

## **KEY STRENGTHS**

High level computer skills including Excel, Word, PowerPoint and Cab Master

12 years’ experience in customer service both face to face and phone based

Strong business development capabilities from bookwork, through to manufacturing, sales and supervision of complete projects.

Experience with working with builders and other tradesman’s

Managing work sites projects

Desire to teach and pass on knowledge.

## **CAREER HISTORY**

### **February- Current 2018**

Bairnsdale Secondary College

CRT Teaching

Covering all subjects as well as Technologies subjects

Preparing both wood and metal materials for classroom activities

Maintenance of workshop and classroom equipment.

### **April 2017- December 2017**

Nagle College Bairnsdale

Yr 7-9 Woodwork classes

Yr9 Vet Building and Construction

Preparing materials for class

Putting together new teaching programs for students.

### **February 2016-Current November 2017**

Bairnsdale Secondary College

Preparing both wood and metal materials for classroom activities

Maintenance of workshop and classroom equipment.

### **August 2016- Dec 2016**

Teachers Aid Technology Department

Assisting teachers with helping to run the wood and metal work classes

Assisting students that needed an extra hand understanding the tasks at hand

### **September 2013- May 2016 Part Time**

Haacks Kitchens (Granite Transformation)

At Granite Transformation we supply and install stone bench tops on site in the customers' homes.

Key responsibilities

Driving to and from the jobs towing a trailer

Supervision of 2 apprentice's

Customer service and relations.

### **October 2001- June 2012**

P J O'Kelly Furniture- Kraftwork Kitchens

Kraftwork Kitchens focused on the production of new kitchen and bathrooms for the middle to high end renovation market. What was important to us was to make sure we fully understood the requirements of our customers and complete the given project using quality materials and products.

Key Projects

Full or part renovations of existing kitchens

Full renovations of bathrooms and ensuites

Light construction projects including stud walls and plaster works

Knowledge of tiling processes and installations including water proofing

Working on-site with other tradesman's (i.e. Plumbers, electricians and builders)

Custom made furniture supplying Interior Designers and Purdy's Furniture of Briar Hill

### **October 2000- 2001**

Chrisfield & Fulton- (Subcontracting)

Chrisfield & Fulton specialising in the production of custom made Australia timber furniture and cabinetry.

Key responsibilities

Working as a team to produce furniture and timber cabinetry for the inner suburbs of Melbourne

Ordering materials for upcoming projects

Polishing of furniture

Onsite installation of timber cabinetry

Production of furniture for trade fair at Melbourne exhibition centre

### **June 2000- Sept 2000**

Camp Hazen Connecticut USA

YMCA Summer Camp. Outdoor program for 13-16 years old

Key responsibilities

1 of 4 Councillors' looking after 20 Children for a 2 week block

Supervision and organising of all outdoor activities.

Also responsible for health and well-being of campers while at camp

Team leader for 4 day canoe trip on the Connecticut River in each of the 2 week blocks

Reporting to camp staff with weekly reports

Post tour of Canada

### **April 1993- June 2000 (Including 4 year apprenticeship)**

L K Revival

L K Revival is a Antique Reproduction business specialising in custom made furniture pieces

Key responsibilities

Complete manufacturing from start to finish of custom made furniture including 3 ranges of chairs

Completed polishing process for all furniture

Delivery and customer liaising

Carving of furniture pieces

Machine maintenance and servicing

Ordering of stocks

Supervision of other staff members

Design and making new templates and patterns.

### **EDUCATION & TRAINING**

La Trobe University Bundoora	2015- 2016	Graduate Diploma Technology Education
Bairnsdale Advance Tafe	2016	Cert IV Training and Assessment
Bairnsdale Advance Tafe	2016	Cert IV Training and Assessment (Literacy & Numeracy) (Set Up and Maintain Basic Static Machines) (Work Safely In the Construction Industry)
Trade Certificate Box Hill Tafe	1993-1996	Cert III Cabinetmaking

Nagle Catholic College 1988-1993

VCE Yr 11

### **HOBBIES & INTERESTS**

Scout Leader 1998-2016 (Queen Scout 1993)

4 x 4 Driving

Fishing

Travel

Apex Bairnsdale (Service events coordinator)

### **REFEREES**

Chris Holmes

KLA Technology & Teacher, Bairnsdale Secondary College

Mobile: 0466279669

Chris Eaton

Technology Teacher, Nagle College Bairnsdale

Mobile: 0428214884

Greg Pinnock, Nagle College Bairnsdale

Mobile: 0429131166